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| Start | Where do we save our documents that we create in the classroom? | How many tabs does MS Word have? | Move Forward **one** space! | Demonstrate how to add Clip Art.  | Show your partner the tabs, groups. | **Skip a turn!** | What tab do you select to add a Word Art? |
|  | How many groups does Home Tab have? |
| **Skip a turn!** |
| Move back **one** space! | Show your partner 3 important elements on a MS Word Window. | The area where it displays the name of the document that is currently open is called? | Demonstrate how to add Word Art. | Where is the File Tab and what can you find there? | Point to the tabs. | Move forward **two** spaces! | What tab do you select to add a Clip Art?  |
| What tab do you select to add a page border?  |  |
| Move back **two** spaces! | Name 5 commands that you have in the Font Group. | Demonstrate how to add a page border. | Move forward **one** space! | Demonstrate how to save a document. | **Skip a turn!** | YouWin!! ☺ |